



**Price Guide  
March 2019**

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# Information for Printing from File

We accept files in PDF, tiff, jpg or psd

We accept files from:

USB memory stick, CD, email

Please include clear instructions in any email and your contact details.

We print to standard paper sizes; A4, A3, SRA3, A2, A1, A0

Tiff, jpg & psd files must be saved at minimum 300dpi

Save PDF

"High quality" or PDF/x3:2002

Do not use "web" settings

Plan Printing

We do not accept CAD drawings, only PDF

Bleed is an area that extends beyond the cut/trim size of your design.

Bleed is a required part of your design when you want a color or image that runs to the edge of the cut area.

cut/trim area

bleed area 3mm



## File Specifications

**Bleed:** 3mm on all sides

**Margins:** 5mm all sides

**Accepted file types:** PDF high quality

**Resolution:** 300 dpi for all images in PDF

**Fonts:** to be embedded

**No:** crop marks or other printer marks

**No:** multiples on a page, single file only

**Document sizes** (add 6mm to each dimension if bleed required)

**Business Card** 90mm x 55mm    **DL flyer** 99mm x 210mm

**A6** 105mm x 148mm                    **A5** 148mm x 210mm

**A4** 210mm x 297mm                    **A3** 297mm x 420mm

We do not **correct, modify** or **proofread** supplied artwork.

All files are printed as supplied.

### We do not print from:

Microsoft Publisher, Powerpoint or Excel

We may print from Microsoft Word, but will not accept any responsibility for changes that may occur i.e: formatting, margins or font substitution etc.

**Please save to PDF to avoid these problems**

**Files not ready for print will attract additional fees**

## Black & White A4 & A3 - 80gsm paper

Quantity	A4	A3
1-19	.30	.60
20-49	.25	.50
50-99	.20	.40
100-199	.18	.36
200-499	.15	.30
500-749	.12	.24
750-999	.11	.22
1000-4999	.10	P.O.A.



## Colour A4 & A3 - 80gsm paper

Quantity	A4	A3
1-9	\$2.00	\$3.90
10-49	\$1.60	\$2.40
50-99	.96	\$1.70
100-249	.62	P.O.A.

## Black & White Plan Printing

Quantity	A2	A1	A0
1-5	\$3.00	\$4.00	\$6.00
6-19	\$2.50	\$3.50	\$5.50
20+	\$2.25	\$3.25	\$5.25

Tracing paper available



## Colour Plan Printing

Architectural line drawings - minimum colour

Quantity	A2	A1	A0
1-5	\$7	\$11	\$22

**Discounts apply for multiple**

**Reductions & Enlargements**

\$2.75 per scan plus copy cost

**Non standard scaling**

\$6.60 per scan plus copy cost

## Wide Format Colour Printing

Size	A2	A1	A0
120gsm matte	\$16.50	\$33	\$66
170gsm matte	\$22	\$44	\$88
170gsm Photo satin	\$34	\$68	\$136

Canvas Printing P.O.A



## Laminating

A4	A3	A2	A1
\$2.90	\$4.75	\$13.50	\$19.80

Discounts apply for 10+

\*All care but no responsibility taken for creasing that may occur during lamination

## Computer Services

Sending email including 1 scan	\$8.80
Receiving email	\$5.50



## Scanning Services

Minimum charge \$5.50

A4/A3 to PDF loose sheets	50c per page
A4/A3 to PDF 100+ loose sheets	35c per page
Colour A4-A1 jpeg, tiff or PDF	Minimum charge \$5.50
Additional scans	\$3.00 ea

## Photographic Services

4x6"	5x7"	6x8"
\$1.30	\$3.40	\$4.30

**Slide & Negative Processing**

**Photo Restoration**



### **Canvas Printing**

high quality canvas treated with  
**Inkjet Pro Giclée Shield II**  
water based protective coating to prevent  
yellowing and cracking

**Canvas Stretching also available**

## Business Cards

includes simple design  
gloss or matte finish

Quantity	single sided	double sided
100	\$85	\$95
200	\$95	\$120
500	\$140	\$175



## Labels

various sizes available

address label	Artwork & 2 sheets	Extra sheets
black print	\$11	\$1.65
colour print	\$15	\$2.75



## Binding

includes clear front & card back

Size	Plastic	Wire	Perfect
Small	\$3.20	\$4.20	\$5.25
Medium	\$4.80	\$6.00	\$6.50
Large	\$7.00	\$8.00	\$7.75



## Finishing Services

Stapling · Folding · Booklet Making  
Hole punching · Guillotining

## Faxing

Sending Std Local	\$3.30 first page \$1.10 first pages
Additional pages	\$1.10 per page
Receiving	\$1.10 per page

additional charges for overseas faxing



## Media

we have a range of paper and card stock

80gsm - 300gsm

Matte finish

Gloss finish

Transparency

Trace