

Artwork Guidelines

Bleed is an area that extends beyond the cut/trim size of your design.

Bleed is a required part of your design when you want a color or image that runs to the edge of the cut area.

cut/trim area

bleed area 3mm



File Specifications

Bleed: 3mm on all sides

Margins: 5mm all sides

Accepted file types: PDF high quality

Resolution: 300 dpi for all images in PDF

Fonts: to be embedded

No: crop marks or other printer marks

No: multiples on a page, single file only

Document sizes (add 6mm to each dimension if bleed required)

Business Card 90mm x 55mm **DL flyer** 99mm x 210mm

A6 105mm x 148mm **A5** 148mm x 210mm

A4 210mm x 297mm **A3** 297mm x 420mm

We do not **correct, modify** or **proofread** supplied artwork.

All files are printed as supplied.

We do not print from:

Microsoft Publisher, Powerpoint or Excel

We may print from Microsoft Word, but will not accept any responsibility for changes that may occur i.e: formatting, margins or font substitution etc.

Please save to PDF to avoid these problems

Files not ready for print will attract additional fees